

Mortgage Note Submission Worksheet

CCFC/Broker Information

Name _____ Date _____
 Company _____
 Address _____
 City _____ State _____ ZIP _____
 Phone _____ Fax _____

Real Estate Information

Street address _____ County _____
 City _____ State _____ ZIP _____
 Current estimated value \$ _____ Based on _____
 Residential Single-family Multi-family
 Owner-occupied Rental
 Commercial Description _____
 Owner-occupied Rental
 Vacant land Description _____

Description of Real Estate Property & Area

Historical Information

Date of sale _____
 Selling price \$ _____
 Down payment \$ _____
 First lien \$ _____
 Second lien \$ _____

Prior Mortgage Information (if any)

Note Information

Date of note _____
 Amount \$ _____
 Term in months _____ (a) _____ (b) _____
 Payment amount \$ _____
 Balloon amount \$ _____
 Balloon date _____
 Interest rate _____
 Due date 1st pmt _____
 # of pmts paid _____
 # of pmts left _____
 Next pmt due _____
 Balance \$ _____

Payor Information

(Employment info, payment history,
 SSN) _____

Seller's Motivation/Need

Quote

Buy Total Note \$ _____
 Buy _____ pmts for \$ _____
 Buy _____ pmts for \$ _____
 Date of quote _____
 Closing costs paid by _____

I have copies of the following:

Note	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Security instrument	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Title	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sales contract	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Payor credit report	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Closing statement	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bill of sale	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Insurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Prior mortgage info	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Payment history	<input type="checkbox"/> Yes	<input type="checkbox"/> No

BROKERS DESIRED COMPENSATION: _____

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